

Shree Mahavir
Education Society's

Shree Mahavir Education Society's
Sanghavi College of Engineering, Nashik
Internal Quality Assurance Cell (IQAC)



Minutes of Meeting

Date: 09/12/2023

Venue: Board Room

Time: 11.00am

Meeting Agenda:

1. Approval of previous meeting minutes
2. Student Support and Welfare Initiatives
3. Plan of annual function for A.Y 2023-24.
4. Quality assurance initiatives for the semester.

List of Members Present:

Sr. No.	Name	Designation	Sign
1	Dr. A. D. Lokhande	Principal	
2	Dr. P.A.Zawar	Trust Coordinator	
3	Mr. B. S. Shirole	Asst. Professor	
4	Mr. N. V. Palde	Asst. Professor	
5	Mr. P. Biswas	Asst. Professor	
6	Mr. P. S. Desale	Asst. Professor	
7	Mr. S. B. Pachpande	Clerk	

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Minutes of Meeting:

The following points were discussed in the meeting:

Agenda 1: Approval of previous meeting minutes taken

The minutes of the previous meeting held on 18th July were read and approved unanimously.

Agenda 2: Student Support and Welfare Initiatives



The committee reviewed existing student support programs. The proposal to expand counseling services and mental health support was approved, with additional resources allocated. A discussion on improving student engagement in extracurricular activities was held. Suggestions included. More involvement in clubs and societies. Career counseling and internship assistance programs.


Agenda 3: Plan of annual function for A.Y 2023-24

Take the Review of Last Year's Annual Function. presented a brief review of the previous year's annual function, highlighting both successes and areas for improvement. The provisional budget was discussed. Work are allocated to different departments.

Agenda 4: Quality assurance initiatives for the semester

It was proposed to review the internal quality audit mechanism and conduct an internal assessment of the teaching-learning outcomes towards the end of the semester. The IQAC team will prepare a quality audit report to be shared with the governing body at the end of Semester 2.


IQAC Coordinator



Principal
Sanghavi College of Engineering
At. Post-Varvandi, Tal. Dindori
Dist. NASIK - 422 202

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Action Taken Report

Sr. No.	Recommendation given by IQAC Committee	Item No.	Action Taken for Implementation & Outcomes
1	Activity conducted during AY 23-24 Sem-I	1	Action Taken-Academic Calendar review submitted by all Head of Department to IQAC.
2	Institutional Research and Innovation	2	Action Taken- Arrange seminar of Experts to motivate faculty & students.


IQAC Coordinator





Principal
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